



**SOUTH DAKOTA 9-1-1 COORDINATION BOARD**  
**MEETING MINUTES (DRAFT) FOR OCTOBER 27, 2014**

**VIA TELECONFERENCE**

**Board members present:** Falken, Haines, Harding, Jaeger, McPeck, Miller, Rufledt, Sawvell, Serr, Turbak

**Board Members Absent:** None

**Staff Present:** Shawnie Rechtenbaugh (State 9-1-1 Coordinator), Jenna Howell (DPS)

**Others present:** Scott Strom (LR Kimball), RD Porter (LR Kimball), Maria King (DPS), Julie Wagener (Lake County 911), Don Jarvinen (Pennington County), Stacen Gross (GeoComm)

**I. Call to Order and Roll Call**

The meeting was called to order at 11:06am CDT by Rufledt. Roll call was taken and a quorum was present.

**II. Approval of Agenda**

Motion to approve the meeting agenda.

Moved by: Falken      Seconded by: Harding

Discussion: None

Roll call vote: 10 yeas, 0 nays. Motion carried unanimously.

**III. Approval of Meeting Minutes**

Motion to approve October 9, 2014 meeting minutes.

Moved by: Jaeger      Seconded by: Miller

Discussion: None

Roll call vote: 10 yeas and 0 nays. Motion carried unanimously.

**IV. Board Membership**

- A. Service Provider Representative – The Governor appointed Vernon Brown as the Service Provider seat on the board. Brown is the member services and marketing manager for SDN Communications in Sioux Falls. Vernon is a former television reporter for KELO-TV and former member of the Sioux Falls city commission where he gained real world knowledge of 911 issues working with Metro Communications. Brown is a long time staff member at SDN where he has served in his current position for nearly 15 years.
- B. Updated Board Contact Sheet – these documents were updated to include Miller's contact information and Mr. Brown will be added prior to the next meeting.
- C. Subcommittee Membership - Miller will fill the places on the subcommittees formerly held by Price: Administrative, Funding, Special Legislative.

**V. Approval of the NG911 Project GIS Contract**

The board was provided a copy of the proposed final contract and Exhibits for review. Rechtenbaugh highlighted any noted requested changes in the contract and SOW.

Motion to approve the GIS contract as corrected.

Moved by: Haines      Seconded by: Harding

Discussion: None

Roll call vote: 10 yeas and 0 nays. Motion carried unanimously.

#### **VI. ESInet and Call Handling System Contract Update**

Our team and the Kimball staff continue to work with the vendor to negotiate all the details of the contract. We are in the home stretch with final edits taking place. We hope to have a proposed final draft ready for the boards review in the next 2-3 weeks.

Three teams from Kimball are traveling into South Dakota today to begin the pre-deployment site visits with each of the PSAPs. The PSAPs received a pre-deployment survey on Oct. 8<sup>th</sup> to complete prior to the visit. RD, Marshall, Roger and Sara will be split into 3 teams and meeting with each PSAP between now and Nov. 4th to go over the survey and gather information about each PSAP.

#### **VII. Other Business.**

**2015 Board Meeting Schedule:** The 2015 meeting schedule was presented with tentative meeting dates every other month throughout 2015. The meetings will be held in Pierre until further notice. Rechtenbaugh will send a calendar invite for all of the upcoming board meetings through the end of 2015.

**Next meeting date:** Thursday, December 11, 2014 at 10:00am central time at the SDACC building.

#### **VIII. Public Comment**

There was no public comment.

#### **IX. Adjourn**

Motion to adjourn the meeting.

Moved by: Jaeger      Seconded by: Falken

Discussion: None

Roll call vote: 10 yeas and 0 nays. Motion carried unanimously.

Meeting adjourned at 11:33 am central time.